

**Staff Accompanist Request Form**

*(ver. April 19, 2023)*

Faculty are to use this form to request the services of a  
salaried staff accompanist or graduate assistants for their students.  
*Students are not to make these requests directly (this includes for juries).*

***September 15: recitalist may request an accompanist for spring curricular recitals***

***October 1: recital dates may start to be booked for spring semester***

***November 1: requests for a jury accompanist for fall semester may start to be submitted***

***December 12: deadline to request an accompanist for the concerto competition***

***February 15: recitalist may request an accompanist for fall curricular recitals***

***March 1: recital dates may start to be booked for fall semester***

***April 1: requests for a jury accompanist for spring semester may start to be submitted***

Today's date: \_\_\_\_\_

Student to be accompanied: \_\_\_\_\_ Instrument: \_\_\_\_\_

Student e-mail: \_\_\_\_\_

Type of recital (ie: Graduation, 1st PC, Jury, etc): \_\_\_\_\_

Recital Date: \_\_\_\_\_ Time: \_\_\_\_\_

Work(s) ( title and composer):

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Studio Teacher Name: \_\_\_\_\_

Studio Teacher Signature: \_\_\_\_\_

***Please submit this form and the score(s) to I-Fei Chen.***