**ENGLISH DEPARTMENT INTERNSHIP CONTRACT**

**(see the department’s registration procedures on our website)**

CHECK ONE: ENGL 465 \_\_\_\_\_\_\_\_\_ ENGL 694 \_\_\_\_\_\_\_\_\_\_\_\_\_

(Undergraduate) (Graduate)

SEMESTER/YEAR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NUMBER OF CREDITS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(1-3)

(English majors/minors may only count 3 hours of 465/694 credit toward your program)

**STUDENT**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ F#\_\_\_\_\_\_\_\_\_\_\_\_\_\_

cell phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

local address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INTERNSHIP SITE AGENCY**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SITE SUPERVISOR NAME/TITLE**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DOES THIS INTERNSHIP FULFILL A *SPECIFIC* REQUIREMENT**?

FOR THE MAJOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FOR THE ENGL MINOR:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FOR THE WRITING MINOR:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FOR THE GRAD PROGRAM:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\*

(\*Graduate students must also write a research proposal for internship credit--see the graduate coordinator for additional requirements)

**STUDENT SIGNATURE**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE:\_\_\_\_\_\_\_\_\_\_\_\_

***APPROVALS -- PLEASE OBTAIN THEM IN THIS ORDER:***

*1. ACADEMIC ADVISOR:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_*

*2. ASSOCIATE CHAIR:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_*

*3. DEPARTMENT CHAIR:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_*

*4. DEPARTMENT SECRETARY:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_*

revised Spring 2013